Steering Committee Meeting Agenda

Monday, September 20, 2021   1:00-3:00 pm

Join from PC, Mac, Linux, iOS or Android:
https://mtsac-edu.zoom.us/j/96311205674
Meeting ID: 963 1120 5674
One tap mobile Telephone: +1 669 900 6833 (US Toll); +1 253 215 8782 (US Toll); +1 346 248 7799 (US Toll); Meeting ID: 927 4415 8038

CAEP DUE DATES ON PAGE 2

Baldwin Park __Veronica Valenzuela	Covina Valley __Virginia España	Pomona __Enrique Medina __Miguel Hurtado	Consortium __Ryan Whetstone __Ana Ramos
Bassett __Adder Argueta	Hacienda-La Puente ___Gregory Buckner ___Micah Goins	Rowland __Rocky Bettar	Partners/guests present:
Charter Oak __Ivan Ayro __Michelle Lee	Mt. SAC __Madelyn Arballo __Tami Pearson		

Agenda Item	Notes
____Welcome & Agenda Check ____Public Comment	Approval of Minutes for 7/19/21 Motion to approve _____ Second _____ Vote
Objectives for the day:	
Meeting Files Link:	**https://drive.google.com/drive/folders/15_EbtATC2vnYgGIDwclXVmMtzl5bYgxN?usp=sharing**
1. COVID / Member updates	
2. Budget update	
3. CAEP Updates	
4. CAEP Marketing – consortium TV commercial	
5. CA Distance Learning Collaborative – Canvas LMS	
6. 2018-21 Data Review	
7. College Central Network	
8. Work Groups Update	
9. Preliminary 2020 Census Data Release	
10. News and Review – Update	
11. (WDACS) LA County Workforce Development Board Meeting	
12. Additional Items	
13. Adjourn	
	NEXT MEETING, Monday, October 18, 2021, 1:00-3:00 pm

CAEP Due Dates

September 2021

- **Sep 30:** 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q4) *
- **Sep 30:** 21/22 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

October 2021

- **Oct 30:** 21/22 Member Program Year Budget and Work Plan certified by Consortia in NOVA *
- **Oct 31:** Student data due in TOPSPro (Q1)
- **Oct 31:** Employment and Earnings Follow-up Survey

December 2021

- **Dec 1:** July 1, 2020 to June 30, 2021 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *
- **Dec 1:** 19/20, 20/21 & 21/22 Member Expense Report Due in NOVA (Q1)
- **Dec 31:** 19/20, 20/21 & 21/22 Member Expense Report certified by Consortia in NOVA (Q1) *
- **Dec 31:** End of Q2

January 2022

- **Jan 31:** Student Data due in TOPSPro (Q2)

February 2022

- **Feb 28:** Preliminary allocations for 2022-23 and 2023-24 released by this date.

March 2022

- **Mar 1:** Member expense report is due in NOVA.
- **Mar 31:** 19/20 and 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q2) *

- **Mar 31:** End of Q3

April 2022

- **Apr 30:** Student Data due in TOPSPro (Q3)

May 2022

- **May 2:** CFAD for 2022-23 due in NOVA *

June 2022

- **Jun 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q3) *
- **Jun 30:** End of Q4

August 2022

- **Aug 1:** Student Data due in TOPSPro (Q4) FINAL
- **Aug 15:** Annual Plan for 2022-23 due in NOVA *

September 2022

- **Sep 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q4)
- **Sep 1:** 22/23 Certification of Allocation Amendment due in NOVA (new)
- **Sep 1:** July 1, 2021 to June 30, 2022 expenses by program area due (estimates only) in NOVA *
- **Sep 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q4) *
- **Sep 30:** 22/23 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1